



Faith Christian Fellowship Int'l Church, Inc.

PO Box 35443 • Tulsa OK 74153-0443

(Ph) 918-492-5800 (Fax) 918-492-6140

AFFILIATION REQUIREMENTS FOR CHURCHES

1. The pastor of an FCF Affiliate church must be ordained with FCF Int'l.
2. Must submit a fee of \$750 and a state filing fee of \$_____ for the State of _____ with the completed application.
3. Must complete annual Renewal forms and return them to the Int'l Office by January 31st along with the \$200 annual Renewal fee. These Renewal forms will include a report of the financial condition of the church for review and approval. An annual Renewal not postmarked by January 31st will be charged a late fee of \$100. No late Renewal will be accepted until the late fee is paid.
4. FCF is a family within the family of God, called to be a legal and spiritual covering to those who are in relationship with us. Relationship in Christ is a covenant relationship whereby we are blessed to be a blessing. We believe those in relationship with us are blessed and walking in the overflow of God's abundance. It is part of God's plan that those in the family (Affiliate/Associate churches and ministries) apply the principle of the tithe by sending their undesignated tithe to FCF in Tulsa.
5. Must operate exclusively for charitable, religious and educational purposes and maintain tax exempt status under Section 501(c)(3) of the Internal Revenue Code of 1954.
6. Must operate within the meaning of Section 170(b)(1)(A)(i) of the Internal Revenue Code.
7. Must agree with the FCF Int'l Church Tenets of Faith.
8. Must incorporate under the FCF Int'l. Group Exemption. **The Articles and By Laws have been copyrighted for FCF and will be provided upon initial approval of the application.**
9. Must complete the Affiliation Documents that will be provided upon initial approval of the application. The Documents consist of the Articles of Incorporation, Minutes of Corporate Meeting, Waiver of Notice of Meeting and Affiliation Resolution. The Documents establish the following facts about the new Affiliate Church corporation:
 - a. This corporation is legally known as FCF of _____.
 - b. This corporation will be organized and operated for religious purposes according to the IRS Code.
 - c. The FCF Int'l Tenets of Faith are this corporation's tenets of faith.
 - d. No monies of this corporation shall inure to the benefit of any of its officers or directors.
 - e. The functions and qualifications of the officers and directors of this corporation are listed. There are no less than three officers or directors of this corporation.
 - f. This corporation can NOT license or ordain ministers. This corporation CAN recommend candidates to FCF Int'l for license or ordination.
 - g. The procedures for signatories, fiscal year, corporate seal, public charity, dissolution of corporation and amendments to the by laws are listed.
 - h. The Affiliation Documents of FCF Int'l do NOT govern the following:
 - 1) The administration of the activities or the finances of the corporation.
 - 2) The ownership of the assets of the corporation.

10. The legal name of the Affiliate Church must be FCF of (a geographical location). Once incorporation is completed, the Affiliate Church may, if it so desires, obtain a corporate trade name. This procedure is NOT done through FCF Int'l, but must be transacted by the Affiliate itself entirely at its own expense.
11. The Affiliation Program automatically includes the legal work necessary to incorporate and results in the Affiliate becoming tax exempt under the FCF Int'l Group Exemption Number. After the initial legal work is completed, the Affiliate is responsible for its own legal and financial counsel.
12. When the legal work is completed, the Affiliate will receive the Corporate Book, Corporate Seal and State Charter from the attorney's office.
13. Must appoint a registered agent upon incorporation, preferably the senior pastor.
14. The Affiliation process is entirely complete when the Affiliate receives an Affiliate Certificate from the FCF International Office.
15. Must elect directors and officers annually in accordance with the by laws. Must hold a Board Meeting in the month of December for this purpose and to establish housing allowance, unless the Board orders a different date.
16. Must keep minutes of all corporate board meetings.
17. Must end corporate calendar year in December.
18. Must obtain a depository bank account with designated signatures on the account.
19. Must keep records of finances received and disbursed.
20. The FCF attorney is available to give LIMITED advice to the FCF Affiliate free of charge. Contact can be made through www.fcf.org.
21. The FCF International Office staff members are prepared to assist with guidance, counsel and prayer upon request.
22. FCF Representatives throughout the country are appointed by the International Office to assist Affiliates with counseling, prayer, fellowship, etc.
23. FCF International reserves the right to terminate Affiliation with any church that does not abide by the FCF International Articles, By Laws, and/or Tenets of Faith.



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FOR OFFICE USE ONLY

Approved by: _____

Date Rec'd: _____ Amt: _____

AFFILIATE CHURCH APPLICATION

Answer all questions in detail. Use back of this page for additional information. Please type or print **clearly**.

CHURCH INFORMATION

NAME _____

MAILING ADDRESS (INCLUDING ZIP) _____

STREET ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE _____ FAX _____ EMAIL _____ WEBSITE _____

Current type of church government: Deacon Board Elder Board Pastor Other (explain)

Date church was established _____ Has it ever split, or is it the result of a split? _____

If yes, please explain: _____

Has there ever been heresy involved? _____

What is the vision of the church? (Explain in detail.) _____

Average Attendance _____ Is the church currently incorporated? Yes No

If currently incorporated, the Employer ID number is _____

What is the relationship to other churches and pastors in the community? _____

How does the community at large view the church? _____

PASTOR INFORMATION

NAME _____ SPOUSE _____

HOME ADDRESS _____

CITY, STATE, ZIP _____

HOME PHONE _____ CELL PHONE _____

EMAIL _____

Date you were born again: _____ Date you were filled with the Holy Spirit: _____

How long have you been in the ministry? _____ How long have you pastored this church? _____

Describe your previous ministerial experience: _____

Are you a credentialed minister with another organization? Yes No

If yes, date credentialed: _____ What organization? _____

Are you ordained with FCF? Yes No

If no, have you completed an ordination application with FCF? Yes No

How did you learn about FCF? _____